

Phone: 011-22520242 (Technical Query)  
Phone: 011- 22528257 (General Queries Reg. Affn.)  
Fax: 011-22540655



E-Mail: cbse.aff@nic.in  
Website: www.cbse.nic.in  
Affiliation Website: www.cbseaff.nic.in

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301  
REGD./SPEED POST

No. CBSE/Aff./MS-00461-1213/1130421/2013 / 536392

Dated: 14.03.2013

The Manager,  
P.S. Deshmukh Memorial Academy,  
At-Post-Tal-Shahapur,  
Distt. Thane,  
Maharashtra-421601.

Sub: Approval of Middle Class Syllabus (I – VIII) to the above said school.

Dear Sir/Madam,

With reference to your application dated 16.05.2011 and subsequent correspondence with the school / inspection in this regard, I am directed to convey the grant for Provisional approval of the Competent Authority of the Board for Middle Classes syllabus for a period of three years w.e.f. 01.04.2013 to 31.03.2016.

The above sanction is subject to fulfillment of following conditions:-

1. "The School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes."
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT.
3. The school will follow CCE scheme vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school.
4. The grant for approval of the middle classes is not extendable and does not in any way imply any obligation on the part of the Board to affiliate the Secondary Classes (IX-X).
5. The approval will also be subject to the condition that the school will make a fresh application for Provisional Affiliation of the Secondary Classes (IX-X) to the Board on line through CBSE website [www.cbseaff.nic.in](http://www.cbseaff.nic.in) or [www.cbse.nic.in](http://www.cbse.nic.in) in accordance with the rules and condition for Provisional Affiliation when classes VIII has been started.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

|     | Campus area | Enrolment | No. of Sections upto secondary level |
|-----|-------------|-----------|--------------------------------------|
| (a) | 1.0 acre    | 1250      | 02 in each class                     |
| (b) | 1.5 acre    | 1875      | 03 in each class                     |
| (c) | 2.0 acre    | 2500      | 04 in each class                     |

  
**PRINCIPAL**  
P.S. DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)

  
**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Education  
Society, Shahapur (Thane)

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

Contd. .2...

- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

| Category                                   | Area of land  | No. of students    |
|--------------------------------------------|---------------|--------------------|
| (i) Secondary School                       | 2000 sq. mtrs | 600 upto Class X   |
| (ii) Sr. Secondary School with two streams | 3000 sq. mtrs | 900 upto Class XII |

7. The school shall appoint only qualified and eligible staff as per qualification laid down in the rules.
8. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
9. Service conditions pay and allowance and other benefits to the employees of the school shall be in no way less than that of corresponding employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
10. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
11. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
12. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
13. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
14. The school will abide itself by the rules and conditions for affiliation as given in the Affiliation Bye Laws of the Board.
15. The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act-1995'.
16. The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software along with facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.
17. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
18. The affiliation Code Number allotted to your school is **1130421**. This may please be noted and quoted for any correspondence with the Board.
19. Reserve Fund be maintained in the joint name of the Secretary, CBSE and the School Authorities in accordance with the enrolment in the school from time to time.
20. Renewal of Registration of Society if any, be ensured.
21. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

|                                         |        |                                      |
|-----------------------------------------|--------|--------------------------------------|
| a. Area of school campus                | -      | 6831.20 Sq. mtrs.                    |
| b. Total built up area                  | -      | 891.52 Sq mtrs.                      |
| c. Area of play ground                  | -      | 6067.20 sq. mtrs.                    |
| d. No. of class rooms                   | -      | 11 (452.08) sq.ft. each              |
| e. No. of vacant class rooms            | -      | 02 (452.08) sq ft. each              |
| f. No. of labs:                         |        |                                      |
| Biology                                 | -      | Nil                                  |
| Physics                                 | -      | Nil                                  |
| Chemistry                               | -      | Nil                                  |
| Math                                    | -      | 01 (242.40) sq.ft.                   |
| Computer Science                        | -      | 01 (470.92) sq.ft.                   |
| Composite Science lab                   | -      | 01 (688.98) sq.ft.                   |
| Size and number of books in the Library | - Size | 01(688.89 sq.ft.) No. of Books 1650. |

  
**PRINCIPAL**  
P.S. DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601

  
**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Educational  
Society, Shahapur (Taluka)

22. Other conditions as per Annexure 'A' enclosed.

23. *Special conditions to be complied within three months:-*

1. Every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
2. Every institute will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
3. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.

Yours faithfully,

  
DEPUTY SECRETARY (AFF)

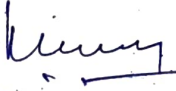
No. CBSE/Aff./MS-00461-1213/1130421/2013

Dated: .03.2013

Copy to:-

1. The Principal, P.S. Deshmukh Memorial Academy, At-Post-Tal-Shahapur, Distt. Thane, Maharashtra-421601.
2. The Under Secretary to Government Education Department, Government of Maharashtra, Mantralaya Annexe, Mumbai -400033
3. The Regional Officer, CBSE, New No.3, J-Block, Anna Nagar(W), 16<sup>th</sup> Main Road, Chennai.
4. The AMC Unit, CBSE, Preet Vihar, Delhi.
5. The Desk Officer, Affiliation, CBSE, Delhi.

  
**PRINCIPAL**  
P.S. DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)

  
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DEPUTY SECRETARY (AFF)

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(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110 301

REGD./SPEED POST

No. CBSE/Aff./MS-00461-1213/1130421/2013/536392

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Dear Sir/Madam,

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The above sanction is subject to fulfillment of following conditions:-

1. "The School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes."
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT.
3. The school will follow CCE scheme vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school.
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5. The approval will also be subject to the condition that the school will make a fresh application for Provisional Affiliation of the Secondary Classes (IX-X) to the Board on line through CBSE website [www.cbseaff.nic.in](http://www.cbseaff.nic.in) or [www.cbse.nic.in](http://www.cbse.nic.in) in accordance with the rules and condition for Provisional Affiliation when classes VIII has been started.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

|     | Campus area | Enrolment | No. of Sections upto secondary level |
|-----|-------------|-----------|--------------------------------------|
| (a) | 1.0 acre    | 1250      | 02 in each class                     |
| (b) | 1.5 acre    | 1875      | 03 in each class                     |
| (c) | 2.0 acre    | 2500      | 04 in each class                     |

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C.B.S.E. (PATTERN)  
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**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Educational  
Society, Shahapur (Taluka)

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

Contd. .2...

(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

| Category                                   | Area of land  | No. of students    |
|--------------------------------------------|---------------|--------------------|
| (i) Secondary School                       | 2000 sq. mtrs | 600 upto Class X   |
| (ii) Sr. Secondary School with two streams | 3000 sq. mtrs | 900 upto Class XII |

- The school shall appoint only qualified and eligible staff as per qualification laid down in the rules.
- Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
- Service conditions pay and allowance and other benefits to the employees of the school shall be in no way less than that of corresponding employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
- The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
- The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
- The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
- No unrecognized classes shall run within the premises of the school or outside in the same name of school.
- The school will abide itself by the rules and conditions for affiliation as given in the Affiliation Bye Laws of the Board.
- The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act-1995'.
- The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software along with facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.
- The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
- The affiliation Code Number allotted to your school is **1130421**. This may please be noted and quoted for any correspondence with the Board.
- Reserve Fund be maintained in the joint name of the Secretary, CBSE and the School Authorities in accordance with the enrolment in the school from time to time.
- Renewal of Registration of Society if any, be ensured.
- School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

|                                         |   |                                           |
|-----------------------------------------|---|-------------------------------------------|
| a. Area of school campus                | - | 6831.20 Sq. mtrs.                         |
| b. Total built up area                  | - | 891.52 Sq mtrs.                           |
| c. Area of play ground                  | - | 6067.20 sq. mtrs.                         |
| d. No. of class rooms                   | - | 11 (452.08) sq.ft. each                   |
| e. No. of vacant class rooms            | - | 02 (452.08) sq ft. each                   |
| f. No. of labs:                         |   |                                           |
| Biology                                 | - | Nil                                       |
| Physics                                 | - | Nil                                       |
| Chemistry                               | - | Nil                                       |
| Math                                    | - | 01 (242.40) sq.ft.                        |
| Computer Science                        | - | 01 (470.92) sq.ft.                        |
| Composite Science lab                   | - | 01 (688.98) sq.ft.                        |
| Size and number of books in the Library | - | Size 01(688.89 sq.ft.) No. of Books 1650. |

  
**PRINCIPAL**  
P.S. DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Tahsil)

  
**CHAIRMAN**

Executive Committee  
Shahapur Taluka Education  
Society, Shahapur (Tahsil)

22. Other conditions as per Annexure 'A' enclosed.

23. **Special conditions to be complied within three months:-**

1. Every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
2. Every institute will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
3. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.

Yours faithfully,

DEPUTY SECRETARY (AFF)

No. CBSE/Aff./MS-00461-1213/1130421/2013

Dated: .03.2013

Copy to:-

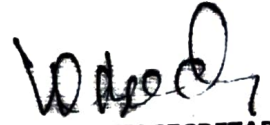
1. The Principal, P.S. Deshmukh Memorial Academy, At-Post-Tal-Shahapur, Distt. Thane, Maharashtra-421601.
2. The Under Secretary to Government Education Department, Government of Maharashtra, Mantralaya Annexe, Mumbai -400033
3. The Regional Officer, CBSE, New No.3, J-Block, Anna Nagar(W), 16<sup>th</sup> Main Road, Chennai.
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5. The Desk Officer, Affiliation, CBSE, Delhi.



**PRINCIPAL**  
P.S. DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)



**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Education  
Society Shahapur (Thane)



DEPUTY SECRETARY (AFF)



**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

Dated: November 17, 2014

No. CBSE/Aff/1130421(SL-00739-1415)/2014/780569

The Manager  
PS Deshmukh Memorial Academy  
Post Shahpur, Dist: Thane  
Maharashtra-421 601

**Sub: Fresh Composite Provisional Affiliation upto Secondary Level - regarding.**  
(Middle to Secondary Level)

Sir/Madam,

With reference to your online application dated 22.05.2013 on the subject cited above, I am directed to convey the sanction for **Composite Provisional Affiliation for Secondary School Examination** of the Board for a period of three years w.e.f. 01.04.2014 to 31.03.2017 (Middle to Secondary Level).

The above sanction is subject to fulfillment of following conditions:-

- The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide **Circular No. 39/20-09-2009 dated 20.09.2009** in the school.
- The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
- The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt from time to time.
- The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

| Campus area                                                                                                                                                                                                                              | Enrolment           | No. of Sections (pre-primary to X) |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------|
| (a) 1.0 acre                                                                                                                                                                                                                             | 1250                | 02 in each class                   |
| (b) 1.5 acre                                                                                                                                                                                                                             | 1875                | 03 in each class                   |
| (c) 2.0 acre                                                                                                                                                                                                                             | 2500                | 04 in each class                   |
| (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above. |                     |                                    |
| (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-                                                                                                                                           |                     |                                    |
| <b>Category</b>                                                                                                                                                                                                                          | <b>Area of land</b> | <b>No. of students</b>             |
| (i) Secondary School                                                                                                                                                                                                                     | 2000 sq. mtrs       | 600 upto Class X                   |
| (ii) Sr. Secondary School with two streams                                                                                                                                                                                               | 3000 sq. mtrs       | 900 upto Class XII                 |
- The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least **05 books per student** subject to a minimum of 1500 books excluding text books.
- The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
- As per Affiliation Bye-laws the **optimum strength** of a section should not exceed more than 40 students.
- School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure **computer student ratio of 1:20** at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
- The section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
- The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
- The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
- 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.

Contd.2/.....

13. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
14. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
15. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
16. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
17. **The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.**
18. The school will apply for further Extension of Provisional Affiliation 'on online' through [www.cbseaff.nic.in](http://www.cbseaff.nic.in) with the prescribed fee of Rs. 25,000/- and other essential documents before 30<sup>th</sup> June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ Rs 10,000/- p.m. subject to maximum Rs 50,000/- will be charged for late execution of application.
19. The school will open CBSE pattern classes IX w.e.f. 01.04.2014. Accordingly, 1<sup>st</sup> Batch of class X of the school will be appeared at the Board's Examination to be held in the year **2016**.
20. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

|       |                                         |        |                                         |
|-------|-----------------------------------------|--------|-----------------------------------------|
| (i)   | Area of school campus                   | -      | 6831 sq. mtrs.                          |
| (ii)  | Total built up area                     | -      | 891.52 sq. mtrs.                        |
| (iii) | Area of play ground                     | -      | 6067 sq. mtrs.                          |
| (iv)  | No. of class rooms                      | - 13 - | 7.34 x 4.45 mtrs.                       |
| (v)   | No. of labs                             |        |                                         |
|       | Composite Science Lab                   | - 01 - | 7.34 x 4.45 mtrs.                       |
|       | Mathematics                             | - 01 - | 7.34 x 4.45 mtrs.                       |
|       | Computer Science                        | - 01 - | 7.34 x 4.45 mtrs.                       |
| (vi)  | Size and number of books in the Library | - 01 - | 7.34 x 4.45 mtrs., No. of Books - 1650. |

**21. Special conditions to be complied within three months positively failing which the school is liable for action:-**

- The school is required to develop its playground with requisite facilities and demarcation of various courts.
- The school is required to construct boundary wall around the periphery of school campus for left out portion.
- The school is required to restrict the enrolment in each class providing 01 Sq. mtrs. floor area for each student but not exceeding 40.
- The school is required to appoint trained and qualified teachers including Principal as per norms of Affiliation Bye Laws.

**22. Other conditions as per enclosed Annexure 'A'.**

**Yours faithfully,**

**ASSISTANT SECRETARY (AFF)**

**No. CBSE/Aff./ 1130421(SL-00739-1415)/2014**

**Copy to:-**

- The Principal, PS Deshmukh Memorial Academy, Post: Shahpur, Dist: Thane, Maharashtra-421 601**
- The PS to Director (IT), (10<sup>th</sup> Floor) C.B.S.E, Preet Vihar, Delhi - 110092 alongwith the CD of the inspection of the school conducted by the Inspection Committee constituted by the Board.**
- The Under Secy. to Govt., school Education & Sports Department, Govt. of Maharashtra, Mantralaya Annexe, Mumbai -400 032.**
- The Regional Officer, (Regional Office), 1630-A, J Block, 146th Main Road, Anna Nagar (W), Chennai -40.**
- The Assistant Secretary (IT), AMC Unit, CBSE, Preet Vihar, Delhi.**



**PRINCIPAL**  
PS DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)



**CHAIRMAN**  
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**ASSISTANT SECRETARY (AFF)**

**CENTRAL BOARD OF SECONDARY EDUCATION**  
**SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.**

Affln. No. 1130421(SL-00739-1415)/2014

**Provisions of Affiliation bye laws for adherence:-**

1. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure i.a.w. rule no. 11.1, 2 & 3.
2. The school should not use the activities for **commercialization**:-
  - a) As per rule no. 19.1 (ii) It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
  - b) As per rule no. 19.1 (ii)a Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
3. Teachers are to be made educated regarding **corporal punishment** & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
4. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises.
5. **Admission to the school** is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
6. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
7. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
8. **Pay and allowances** to staff should be revised time to time to bring it at par with that to State Government. Further, **Salary and service conditions** of staff should be provided i.a.w. rule no. 3.3 (v) and rule no. 10.2 as appended below:-
  - a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
  - b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.

**Contd..**



  
**PRINCIPAL**  
**P.S. DESHMUKH MEMORIAL ACADEMY**  
**C.B.S.E. (PATTERN)**  
**Shanapur-421601 (Thane)**

  
**CHAIRMAN**  
**Executive Committee**  
**Shahapur Taluka Educational**  
**Society, Shahapur (Tali)**

- 9 Continuous **sponsoring of students at board examination** is to be made as per rule 13.12 (iv).
- 10 As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
11. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
12. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the '**Persons with Disabilities Act 1995**'.
13. **Health, sanitation and fire safety** should be adequately equipped i.a.w. rule no. 3.3 (vii), rule 8.5 and rule 23.11.
14. **School infrastructure and teachers for examinations** conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
15. As per rule no. 8.8 (iv & v), every affiliated school to develop their own **website** containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
16. As per rule no. 3.3 h (vi), every school should organize at least **one week training programme** for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
17. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a **Health Wellness teacher** as per rule 53.5.
18. Strict adherence to the provisions of **Wild Life Protection Act** while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
19. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books publishing by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of **private publishers**. The content must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If found prescribed books having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.
20. The school should keep a copy of **Affiliation/ Examination Bye Laws** for reference purpose and also advised to visit CBSE websites [www.cbseaff.nic.in](http://www.cbseaff.nic.in) & [www.cbse.nic.in](http://www.cbse.nic.in) for updates.

  
ASSISTANT SECRETARY (AFF)

  
PRINCIPAL  
P. D. SHAMUKH MEMORIAL ACADEMY  
P.O.E (PATTERN)  
Shanapur-421601 (Thane)

  
CHAIRMAN  
Executive Committee  
Shahapur Taluka Education  
Society, Shahapur (T. Tal.)

**CENTRAL BOARD OF SECONDARY EDUCATION**

“SHIKSHA KENDRA”, 2, COMMUNITY CENTRE,  
PREET VIHAR, DELHI-110 301.

Affn. No.1130421

**Other Conditions:-**

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X or XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorised and school shall be responsible for the consequences arising out of it.
2. Non submission of application for extension of Provisional Affiliation by 30<sup>th</sup> June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye Laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of women from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishakha and others state of Rajasthan and others delivered on 13/08/1997.
10. - on account of annual fee for -- years- may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below:-

|              |          |             |                 |                                                        |
|--------------|----------|-------------|-----------------|--------------------------------------------------------|
| <b>Upto</b>  | <b>-</b> | <b>500</b>  | <b>Students</b> | <b>Rs. 60,000 /-</b>                                   |
| <b>501</b>   | <b>-</b> | <b>750</b>  | <b>"</b>        | <b>Rs. 80,000/-</b>                                    |
| <b>751</b>   | <b>-</b> | <b>1000</b> | <b>"</b>        | <b>Rs. 1,00,000/-</b>                                  |
| <b>Above</b> | <b>-</b> | <b>1000</b> | <b>"</b>        | <b>Rs. 100/- per student round to nearest thousand</b> |

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.



**PRINCIPAL**  
P.S. DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)



**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Education  
Society, Shahapur (Thane)



Sd/-  
**DEPUTY SECRETARY(AFFL)**



**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

**"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301**

**REGD./SPEED POST**

No. CBSE/Aff/1130421(SL-00739-1415)/2014/780569

Dated: November 17, 2014

The Manager  
PS Deshmukh Memorial Academy  
Post Shahpur, Dist: Thane  
Maharashtra-421 601

**Sub: Fresh Composite Provisional Affiliation upto Secondary Level - regarding.**  
**(Middle to Secondary Level)**

Sir/Madam,

With reference to your online application dated 22.05.2013 on the subject cited above, I am directed to convey the sanction for **Composite Provisional Affiliation for Secondary School Examination** of the Board for a period of three years w.e.f. 01.04.2014 to 31.03.2017 **(Middle to Secondary Level)**.

**The above sanction is subject to fulfillment of following conditions:-**

1. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide **Circular No. 39/20-09-2009 dated 20.09.2009** in the school.
2. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
3. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt from time to time.
4. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

|  | <b>Campus area</b> | <b>Enrolment</b> | <b>No. of Sections (pre-primary to X)</b> |
|--|--------------------|------------------|-------------------------------------------|
|--|--------------------|------------------|-------------------------------------------|

- |     |          |      |                  |
|-----|----------|------|------------------|
| (a) | 1.0 acre | 1250 | 02 in each class |
| (b) | 1.5 acre | 1875 | 03 in each class |
| (c) | 2.0 acre | 2500 | 04 in each class |

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

|      | <b>Category</b>                       | <b>Area of land</b> | <b>No. of students</b> |
|------|---------------------------------------|---------------------|------------------------|
| (i)  | Secondary School                      | 2000 sq. mtrs       | 600 upto Class X       |
| (ii) | Sr. Secondary School with two streams | 3000 sq. mtrs       | 900 upto Class XII     |

5. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least **05 books per student** subject to a minimum of 1500 books excluding text books.
6. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
7. As per Affiliation Bye-laws the **optimum strength** of a section should not exceed more than 40 students.
8. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure **computer student ratio of 1:20** at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
9. **The section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
10. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
11. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
12. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.

**Contd.2/.....**

13. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
14. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
15. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
16. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
17. **The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.**
18. The school will apply for further Extension of Provisional Affiliation 'on online' through [www.cbseaff.nic.in](http://www.cbseaff.nic.in) with the prescribed fee of Rs. 25,000/- and other essential documents before 30<sup>th</sup> June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ Rs 10,000/- p.m. subject to maximum Rs 50,000/- will be charged for late execution of application.
19. The school will open CBSE pattern classes IX w.e.f. 01.04.2014. Accordingly, 1<sup>st</sup> Batch of class X of the school will be appeared at the Board's Examination to be held in the year **2016**.
20. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

|       |                                         |   |    |                                         |
|-------|-----------------------------------------|---|----|-----------------------------------------|
| (i)   | Area of school campus                   | - | -  | 6831 sq. mtrs.                          |
| (ii)  | Total built up area                     | - | -  | 891.52 sq. mtrs.                        |
| (iii) | Area of play ground                     | - | -  | 6067 sq. mtrs.                          |
| (iv)  | No. of class rooms                      | - | 13 | 7.34 x 4.45 mtrs.                       |
| (v)   | No. of labs                             |   |    |                                         |
|       | Composite Science Lab                   | - | 01 | 7.34 x 4.45 mtrs.                       |
|       | Mathematics                             | - | 01 | 7.34 x 4.45 mtrs.                       |
|       | Computer Science                        | - | 01 | 7.34 x 4.45 mtrs.                       |
| (vi)  | Size and number of books in the Library | - | 01 | 7.34 x 4.45 mtrs., No. of Books - 1650. |

21. **Special conditions to be complied within three months positively failing which the school is liable for action:-**

- The school is required to develop its playground with requisite facilities and demarcation of various courts.
- The school is required to construct boundary wall around the periphery of school campus for left out portion.
- The school is required to restrict the enrolment in each class providing 01 Sq. mtrs. floor area for each student but not exceeding 40.
- The school is required to appoint trained and qualified teachers including Principal as per norms of Affiliation Bye Laws.

22. **Other conditions as per enclosed Annexure 'A'.**

Yours faithfully,

  
ASSISTANT SECRETARY (AFF)

  
**PRINCIPAL**  
P.S. DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)

  
**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Educational  
Society, Shahapur (Taluka)

**CENTRAL BOARD OF SECONDARY EDUCATION**  
**SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.**

Affln. No. 1130421(SL-00739-1415)/2014

**Provisions of Affiliation bye laws for adherence:-**

1. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure i.a.w. rule no. 11.1, 2 & 3.
2. The school should not use the activities for **commercialization**:-
  - a) As per rule no. 19.1 (ii) It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
  - b) As per rule no. 19.1 (ii)a Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
3. Teachers are to be made educated regarding **corporal punishment** & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
4. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises.
5. **Admission to the school** is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
6. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
7. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
8. **Pay and allowances** to staff should be revised time to time to bring it at par with that to State Government. Further, **Salary and service conditions** of staff should be provided i.a.w. rule no. 3.3 (v) and rule no. 10.2 as appended below:-
  - a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
  - b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.




**PRINCIPAL**  
**P.S. DESHMUKH MEMORIAL ACADEMY**  
**C.B.S.E. (PATTERN)**  
**Shahapur-421601 (Thane)**



**CHAIRMAN**  
**Executive Committee**  
**Shahapur Taluka Education**  
**Society, Shahapur (Thane)**

**Contd..**

9. Continuous **sponsoring of students at board examination** is to be made as per rule 13.12 (iv).
10. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
11. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
12. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the '**Persons with Disabilities Act 1995**'.
13. **Health, sanitation and fire safety** should be adequately equipped i.a.w. rule no. 3.3 (vii), rule 8.5 and rule 23.11.
14. **School infrastructure and teachers for examinations** conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
15. As per rule no. 8.8 (iv & v), every affiliated school to develop their own **website** containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
16. As per rule no. 3.3 h (vi), every school should organize at least **one week training programme** for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
17. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a **Health Wellness teacher** as per rule 53.5.
18. Strict adherence to the provisions of **Wild Life Protection Act** while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
19. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books publishing by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of **private publishers**. The content must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If found prescribed books having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.
20. The school should keep a copy of **Affiliation/ Examination Bye Laws** for reference purpose and also advised to visit CBSE websites [www.cbseaff.nic.in](http://www.cbseaff.nic.in) & [www.cbse.nic.in](http://www.cbse.nic.in) for updates.

  
**ASSISTANT SECRETARY (AFF)**

  
**PRINCIPAL**  
PS DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)

  
**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Education  
Society, Shahapur (Thane)

**CENTRAL BOARD OF SECONDARY EDUCATION**

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE,  
PREET VIHAR, DELHI-110 301.

Affln. No.1130421

**Other Conditions:-**

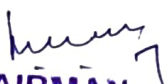
Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X or XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorised and school shall be responsible for the consequences arising out of it.
2. Non submission of application for extension of Provisional Affiliation by 30<sup>th</sup> June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye Laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of women from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishakha and others state of Rajasthan and others delivered on 13/08/1997.
10. - on account of annual fee for -- years- may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below:-

|              |          |             |                 |                                                        |
|--------------|----------|-------------|-----------------|--------------------------------------------------------|
| <b>Upto</b>  | <b>-</b> | <b>500</b>  | <b>Students</b> | <b>Rs. 60,000 /-</b>                                   |
| <b>501</b>   | <b>-</b> | <b>750</b>  | <b>"</b>        | <b>Rs. 80,000/-</b>                                    |
| <b>751</b>   | <b>-</b> | <b>1000</b> | <b>"</b>        | <b>Rs. 1,00,000/-</b>                                  |
| <b>Above</b> | <b>-</b> | <b>1000</b> | <b>"</b>        | <b>Rs. 100/- per student round to nearest thousand</b> |

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.,

  
**PRINCIPAL**  
P.S. DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)

  
**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Education  
Society, Shahapur (Thane)

  
**Sd/-**  
**DEPUTY SECRETARY(AFFL)**



**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
**CENTRAL BOARD OF SECONDARY EDUCATION**

No. CBSE/AFF/1130421/EX-01596-1718/2017/1219562

Dated: 01/02/2017  
3

✓ The Manager,  
PS Deshmukh Memorial Academy,  
Post: Shahpur, Dist: Thane,  
Maharashtra- 421601.

**Sub: Extension of Provisional Affiliation to the above said school (Affiliation no. 1130421) beyond 31.03.2017-reg.**

Sir/Madam,

This is with reference to your online application registered on 29/06/2016 on the above subject.

In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination** for a further period of **five years w.e.f. 01.04.2017 to 31.03.2022** subject to the fulfillment of the following conditions:-

1. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
2. **The School is required to apply on online for further extension of affiliation along with the requisite fee and other documents by 30<sup>th</sup> June of the preceding year in which the Provisional Affiliation expires as per Rule 15.11 of Affiliation Bye Laws.**
3. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
4. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt from time to time.
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under **from Pre-Primary to Class XII :-**

|      | Campus area                                                                                                                                                                                                                          | Enrolment | No. of Sections (pre-primary to X) | No of Sections at Sr. Secondary (XI & XII) |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------|--------------------------------------------|
| (a)  | 1.0 acre                                                                                                                                                                                                                             | 1250      | 02 in each class                   | 04 in class XI and XII                     |
| (b)  | 1.5 acre                                                                                                                                                                                                                             | 1875      | 03 in each class                   | 04 in class XI and XII                     |
| (c)  | 2.0 acre                                                                                                                                                                                                                             | 2500      | 04 in each class                   | 04 in class XI and XII                     |
| (d)  | School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above. |           |                                    |                                            |
| (e)  | Schools running on less than 01 acre campus shall restrict number of students as follows:-                                                                                                                                           |           |                                    |                                            |
|      | <b>Category</b>                                                                                                                                                                                                                      |           | <b>Area of land</b>                | <b>No. of students</b>                     |
| (i)  | Secondary School                                                                                                                                                                                                                     |           | 2000 sq. mtr.                      | 600 upto Class X                           |
| (ii) | Sr. Secondary School with two streams                                                                                                                                                                                                |           | 3000 sq. mtr.                      | 900 to Class XII                           |

  
**PRINCIPAL**  
PS DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)

  
**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Educational  
Society, Shahapur (Thane)

Cont...2/-





केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

-2-

6. The school should scrupulously observe prescription from the Municipal Authority/District Collectorate/Transport Department regarding drinking water, fire safety and transport precautions in the school. A certificate from the Municipal/Fire/transport Authority regarding sanitary conditions, water/fire/transport safety should be submitted every five years as per Rule 8.5 of Affiliation Bye Laws and shall follow Rule no. 3.3(vii) and Rule 23(xi) in this regard.
7. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
8. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
9. As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.
10. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
11. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
12. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
14. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charges should be commensurate with the facilities provided by the institution.
15. The school should not engage **incommercialization activities**:-
  - a) As per rule no. 19.1 (ii) It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
  - b) As per rule no. 19.1 (ii) a Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
16. Teachers are to be made educated regarding **corporal punishment** & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
17. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises.
18. **Admission to the school** is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
19. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaska and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.

  
**PRINCIPAL**  
P.S. DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)  
"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110092  
"Shiksha Kendra". 2. Community Centre, Preet Vihar, Delhi - 110 092

  
**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Education  
Society, Shahapur (T.111)





केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

20. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
21. **Pay and allowances** to staff should be revised time to time to bring it at par with that to State Government/Govt. of India. Further, **Salary and Service conditions** of staff should be provided in accordance with Rule no. 3.3 (v) and Rule no. 10.2 as appended below:-
- The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
  - Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
22. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, postal address and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload the same on the website before 15th September of every year. As per rule no. 8.8 (iv & v), every affiliated school to develop their own **website** containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, postal address and e-mail, telephone number etc.
23. Continuous **sponsoring of students at Board examination** is to be made as per rule 13.12 (iv), Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be.
24. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
25. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
26. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the '**Persons with Disabilities Act 1995**'.
27. **School infrastructure and teachers for examinations** conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
28. As per rule no. 3.3 h (vi), every school should organize at least **one week training programme** for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
29. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a **Health Wellness teacher** as per rule 53.5.
30. Strict adherence to the provisions of **Wild Life Protection Act** while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
31. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of **private publishers**. The contents must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If prescribed books found having such content, the school will have to take responsibility of such content. Provided that the school would publish list of such books prescribed by it on its website with the written declaration duly signed by the principal and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.

**PRINCIPAL**

**CHAIRMAN**

Executive Committee

Shahapur Taluka Education

Shahapur (T.D.)

C.B.S.E. (PATTERN)

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110 092

Shahapur-421601 (Thane) "Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi - 110 092

P.S. DESHMUKH MEMORIAL ACADEMY



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

32. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose.
33. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee (Of these 2-3 may be Principal of KV/JNV).
34. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
35. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
36. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
37. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
38. The school should keep a copy of Affiliation/ Examination Bye Laws for reference purpose and also advised to visit CBSE websites [www.cbseaff.nic.in](http://www.cbseaff.nic.in) & [www.cbse.nic.in](http://www.cbse.nic.in) for updates.
39. In case of established violation of the provisions contained in Affiliation/Examination Bye laws of the Board, the school shall be liable for disaffiliation as per Rule No. 17 of Affiliation Bye-laws.
40. The school shall enter into an agreement with the Board detailing the terms and conditions for grant of affiliation, which will be binding on both the parties.
41. Special conditions to be complied within three months:-
- (i) The School Managing Committee has not been constituted as per Affiliation Bye-laws of the Board; therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is also required to forward 5-6 names of the Principals of the nearby CBSE affiliated school (2-3 of them may be from KVs / JNVs) for approval 02 of them as Board's nominees for inclusion in School Managing Committee.
  - (ii) There are a few teachers untrained whereas the school is required to appoint only trained and qualified teachers as per norms of the Board.
  - (iii) The school is required to appoint more trained and qualified PRTs to maintain section-teacher ratio as per norms and furnish a fresh staff statement accordingly.
  - (iv) The school is required to furnish valid Sanitary Conditions, Drinking Water and Fire Safety Certificates issued by the competent authorities.
  - (v) The school is required to submit a copy of EPF challan for latest month towards remittance of Provident Fund contribution of staff.
  - (vi) As per Rule No. 7.2 of Affiliation Bye-Laws, the accounts of school should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy of each of the Statement of Accounts should be sent to the Board every year. Hence, the school is required to submit Audited Account Statements as per norms.

*apchaturvedi*  
24/02/2019  
DEPUTY SECRETARY (AFF)

*[Signature]*  
**PRINCIPAL**  
P. DESHMUKH MEMORIAL ACADEMY  
C.B.S.E. (PATTERN)  
Shahapur-421601 (Thane)

*[Signature]*  
**CHAIRMAN**  
Executive Committee  
Shahapur Taluka Education  
Society, Shahapur (Thane)

NO : CBSE/1130421/EX-03233-2223/2022-23/

Dated: 28/07/2021

The Manager,  
**P S DESHMUKH MEMORIAL ACADEMY THANE MAHARASHTRA**  
**P S DESHMUKH MEMORIAL ACADEMY, SHAHPUR POST, THANE**  
**MAHARASHTRA, THANE, 421601**  
**(M: 02527-273614)**

**SUBJECT: -Extension of General Affiliation up to Secondary/Senior Secondary Level.**

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

|                                                                                  |                                         |
|----------------------------------------------------------------------------------|-----------------------------------------|
| <b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b> | <b>1130421</b>                          |
| <b>School No</b>                                                                 | <b>30430</b>                            |
| <b>Affiliated for</b>                                                            | <b>Extension of General Affiliation</b> |
| <b>Category</b>                                                                  | <b>Extension of Affiliation</b>         |
| <b>Period of affiliation</b>                                                     | <b>01.04.2022 to 31.03.2027</b>         |

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

**"The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms".**



**PRINCIPAL**

**P.S. DESHMUKH MEMORIAL ACADEMY**  
**C.B.S.E. (PATTERN)**  
**Shahapur-421601 (Thane)**



**CHAIRMAN**

**Executive Committee**

**Shahapur-421601 (Thane)**  
**Society, Shahapur (Thane)**

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**

**ENROLMENT TABLE**

| SN | Location of School | Campus area | Affiliation Allowed | Optimum No. of Sections<br>(From classes I/VI to X/XII) |
|----|--------------------|-------------|---------------------|---------------------------------------------------------|
|----|--------------------|-------------|---------------------|---------------------------------------------------------|

|                                                                                                                                                                                  |                                                                                                        |           |                                                                                                                                                                                                                              |    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| A                                                                                                                                                                                | Areas/Cities mentioned in clause 3.6                                                                   | 1600 sqm  | Up to Class-X only                                                                                                                                                                                                           | 10 |
| B                                                                                                                                                                                | Areas/Cities mentioned in clause 3.6                                                                   | 2400 sqm  | Up to Class-XII                                                                                                                                                                                                              | 24 |
| C                                                                                                                                                                                | Areas/Cities mentioned in clause 3.6                                                                   | 3200 sqm  | Up to Class-XII                                                                                                                                                                                                              | 28 |
| D                                                                                                                                                                                | Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7                                         | 2000 sqm  | Up to Class-X only                                                                                                                                                                                                           | 10 |
| E                                                                                                                                                                                | Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7                                         | 3000 sqm  | Up to Class-XII                                                                                                                                                                                                              | 24 |
| F                                                                                                                                                                                | Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4 | 4000 sqm  | Up to Class-XII                                                                                                                                                                                                              | 28 |
| G                                                                                                                                                                                | Pan India (Clause 3.3)                                                                                 | 6000 sqm  | Up to Class-XII                                                                                                                                                                                                              | 38 |
| H                                                                                                                                                                                | Pan India (Clause 3.2)                                                                                 | 8000 sqm  | Up to Class-XII                                                                                                                                                                                                              | 48 |
| I                                                                                                                                                                                | Pan India (Clause 3.2)                                                                                 | >8000 sqm | <b>Up to Class-XII</b><br>The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land. |    |
| The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school. |                                                                                                        |           |                                                                                                                                                                                                                              |    |
| The number of sections and students shall be restricted as per the actual facilities in the school.                                                                              |                                                                                                        |           |                                                                                                                                                                                                                              |    |
| For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet                                                                       |                                                                                                        |           |                                                                                                                                                                                                                              |    |

**Important Notes :** 1. The school is required to appoint one Special Educator as per rule 13 (11) of Affiliation Byelaws of the Board and as mentioned in Board's circular dated 25.06.2015. 2. One Wellness Teacher (counsellor) is required to be appointed. 3. Signature of Principal & Manager/Authorized Signatory are not available in Self certification proforma. Hence, the school is required to ensure in future that the certificate is duly signed and seal by the Principal and Manager/Authorized Signatory alongwith with digital signature at the time of filing online application. 4. The school is required to ensure time to time renewal of all mandatory safety certificates. School is required to appoint wellness teacher as per affiliation bye laws.

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 Society, Shahuapur (Thane)